

UTTAR PRADESH STATE MEDICAL FACULTY

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Ref. No 4315/23

Date 18/05/2023

To,
All Nursing & Paramedical Institutes
Uttar Pradesh

Sub: Issuance of provisional score reports to institutes for QCI assessments

Dear Sir/Ma'am,

In continuation with the process of ratings (reference notice 11365/22 and 1891/22), Quality Council of India (QCI) will be issuing the provisional score reports for QCI assessments conducted at all institutes and invite any institute grievances/disputes on the same.

Course-wise score reports (for nursing) and aggregate reports (for paramedical) will contain the score obtained against each of the scoring parameters (as per reference notice 3889/23, further explanation on the criteria of scoring is provided in Annexure A) by a particular institute.

Institutes are requested to fill the grievance form (shared alongside the score report) to file any grievances with QCI, within 7 days of receiving the score reports. Any grievance received after this date will not be considered in the process. After this, QCI will process and hear the grievances raised by the institute, within 7 days of closing the grievance form.

Institutes are informed that their final letter ratings will be decided based on normalisation of their final scores.

Institutes are requested to make a note of this for future reference.

Secretary

Uttar Pradesh State Medical Faculty

Copy to:

1. Mrs. Madhu Ahluwalia, Senior Adviser QCI, New Delhi for information & necessary action.

Secretary

Uttar Pradesh State Medical Faculty

Annexure A

Nursing Scoring Criteria

Part I - Infrastructure

Category	Key Elements	Maximum Score	Remarks for filling score
Administrative control	Letter from CMO regarding establishment of hospital	1	1 if yes/not applicable/NA, 0 if no
	Current Fire NOC for college / hostel building	1	1 if yes, 0 if no
	Is Biometric system available for the last 3 months and functional on the day of assessment for faculty	1	1 if both yes (available & functional) for faculty, else 0
	Is Biometric system available for the last 3 months and functional on the day of assessment for students	1	1 if both yes (available & functional) for students, else 0
Students admitted and attendance	Attendance per program	1	1 mark if attendance for all years in the course on the day as compared to students admitted is >80%, 0.5 marks if 60-80%, 0 if <60% or No/NA
Training Infrastructure (Teaching Block)	Separate teaching block available	1	1 if yes, 0 otherwise
	If the classroom has sufficient seating capacity as per seats sanctioned	1	1 marks if number of classrooms is equal to or greater than (sum of number of sanctioned seats for all courses offered/30), 0 otherwise
	Dedicated room available for Principal office, Teaching Faculty and Non teaching staff	1	1 if all three are present, 0.5 if 2 rooms are available, 0 otherwise)
	Availability of learning labs (Foundation, OBG& Ped., Pre-clinical, community and Nutrition lab)	1	1 mark per lab x 5 labs (per lab - 0.5 awarded if all equipment is present + 0.5 if utilisation register available & in use)
		1	
		1	
		1	
Availability of advance skill lab	1	0.5 awarded if all equipment is present + 0.5 if utilisation register available & in use)	

	Availability of library	2	2 if yes for both computer with internet available in library & utilisation register available; 1 if any one is available; 0 otherwise
	Computer Lab	0.5	0.5 if yes for all; else 0
	Availability and functionality of AV-aid room (Computer, Projector, Screen, Charts and Audio System)	2	2 if all devices are available & functional, 1 if ≥3 items are available & functional, 0 otherwise
Training Infrastructure (Hostel Facilities)	Availability of separate hostel for Boys and Girls	1	1 if yes; 0 otherwise
	Availability of adequate bed arrangements in the hostel	1	1 mark if ≥ 30% of sanctioned seats, 0 otherwise
	Availability of adequate seating arrangements in the dining hall	1	1 marks ≥ 80% of line 19, 0 otherwise
	Hostel has provision of Water Supply	1	1 if 24 hour of water supply; 0 otherwise
	Hostel has provision of hot water supply	1	1 if hot water available; 0 otherwise
	Hostel has provision of Safe drinking water	1	1 if safe drinking water available; 0 otherwise
	Toilet facility in 1:6 ratio	1	1 mark if ratio of number of functional toilets to the number of students in hostel ≥ 1:6, 0 otherwise
Clinical Practice Site	Bed occupancy rate in parent hospital	1	1 marks if ≥70%, 0.5 if ≥50% & <70%, 0 if <50% (if multiple are filled, take aggregate)
	Departments in parent hospitals (for each department)	2.5	0.5 marks for each department present
Community Health Facilities	Permission letter available for current year	1	1 if yes; 0 otherwise
	Sub-Total Part 1	30	

Part II - Teaching Learning Methods

Category	Key Elements	Maximum Score	Remarks for filling score
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Faculty Student Ratio	Teacher:Student ration should be 1:10 in order to ensure availability of adequate teaching staff	4	4 marks if ratio is better than or equal to 1:10, 2 marks if ratio is better than 1:20 for practical, 0 otherwise
Academic Policy of Institution	Availability of academic policy	2	2 if yes; 0 otherwise
Academic Calendar	Institution has academic calendar	2	2 if yes; 0 otherwise
Teaching plan	Teaching plan is developed and the units in the course are distributed to the faculties	4	4 marks if all Yes, 2 marks if $\geq 2/3$ Yes, 0 otherwise
Effective facilitation Skills	Faculty uses effective facilitation skills in classroom	4	4 marks if all Yes, 2 marks if $\geq 2/4$ Yes, 0 otherwise
Utilization of learning labs/Skill demonstration	Faculty uses the learning labs for Skill demonstration and evaluations	4	4 marks if all Yes, 2 marks if $\geq 2/4$ Yes, 0 otherwise
Clinical Rotation Plan	Availability of CRP and adhered	4	4 marks if all Yes, 2 marks if $\geq 3/7$ Yes, 0 otherwise
Clinical Supervision	Faculty are conducting clinical supervision on regular basis	4	4 marks if all Yes, 2 marks if $\geq 2/4$ Yes, 0 otherwise
Evaluation System	Institution has defined evaluation system and examination records	4	4 marks if all Yes, 2 marks if $\geq 4/8$ Yes, 0 otherwise
Monthly Staff meetings	Faculty conducts monthly staff meeting with clinical and teaching staff	4	4 marks if all Yes, 2 marks if $\geq 1/2$ Yes, 0 otherwise
Continued Nursing Education	Institution provides adequate opportunities for CNEs	4	4 if yes; 0 otherwise
	Sub-Total Part 2	40	

Part III - Learning Outcomes

Category	Key Elements	Maximum Score	Remarks for filling score
Faculty	Checklist to be administered for faculty from 2/4 specialisations	20	10 marks per faculty if $\geq 80\%$ of steps done; 0 otherwise
Students	Checklist to be administered for any 1 student from the seniormost batch present on the day of assessment	10	10 marks per student if $\geq 80\%$ of steps done; 0 otherwise
	Sub-Total Part 3	30	

Paramedical Scoring Criteria

Part I - Infrastructure

Category	Key Elements	Maximum Score	Remarks for filling score
Administrative control	Letter from CMO regarding establishment of hospital	3	3 if yes/Not applicable/NA, 0 if no
	Current Fire NOC for college / hostel building	3	3 if yes, 0 if no
	Is Biometric system available for the last 3 months and functional on the day of assessment for faculty	3	3 if both yes (available & functional) for faculty, else 0
	Is Biometric system available for the last 3 months and functional on the day of assessment for students	3	3 if both yes (available & functional) for students, else 0
Seats sanctioned and attendance	Number of seats sanctioned per program	4	4 marks if attendance on the day as compared to students admitted is >80%, 2 marks if 60-80%, 0 if <60% or No/NA
	% of students interning as per records	2	2 mark if 100%, 1 if >80% and 0 if <80%
Training Infrastructure (Teaching Block)	Separate teaching block available	2	2 if yes, 0 if no
	If the classroom has sufficient seating capacity as per seats sanctioned	3	3 marks if number of classrooms is equal to or greater than (sum of number of sanctioned seats for all courses offered/30), 0 otherwise
	Dedicated room available for Principal office, Teaching Faculty and Non teaching staff	3	3 if all three are present, 2 if 2 rooms are dedicated, 1 if 1 room is dedicated, 0 otherwise)
	Availability of library	2	2 if yes for both computer with internet available in library & utilisation register available; 1 if any one is available, 0 otherwise
	Availability and functionality of AV-aid room (Computer, Projector, Screen, Charts and Audio System)	5	5 if all devices are available & functional, 3 if ≥3 items are available & functional, 0 otherwise
Clinical Facilities	No. of bed at clinical site is equal to SMF standard	3	3 if yes, 0 if no
	Special requirement at clinical site is met	4	4 if yes, 0 if no
Sub-Total Part 1		40	

Part II - Teaching Learning Methods

Category	Key Elements	Maximum Score	Remarks for filling score
Faculty Student Ratio	Teacher:Student ratio should be 1:10 in order to ensure availability of adequate teaching staff	4	4 marks if ratio is better than or equal to 1:10, 2 marks if ratio is better than 1:20 for practical, 0 otherwise
Academic Policy of Institution	Availability of academic policy	3	3 if yes; 0 otherwise
Academic Calendar	Institution has academic calendar	3	3 if yes; 0 otherwise
Teaching plan	Teaching plan is developed and the units in the course are distributed to the faculties	4	4 marks if all Yes, 2 marks if one is yes, 0 otherwise
Effective facilitation Skills	Faculty uses effective facilitation skills in classroom	8	8 marks if all Yes, 4 marks if $\geq 2/4$ Yes, 0 otherwise
Utilization of learning labs	Faculty uses the learning labs for demonstration and evaluations	10	10 marks if all Yes, 5 marks if $\geq 2/4$ Yes, 0 otherwise
Clinical Rotation Plan	Availability of CRP and adhered	10	10 marks if all Yes, 5 marks if $\geq 3/7$ Yes, 0 otherwise
Evaluation System	Institution has defined evaluation system and examination records	10	10 marks if all Yes, 5 marks if $\geq 4/8$ Yes, 0 otherwise
Monthly Staff meetings	Faculty conducts monthly staff meeting with clinical and teaching staff	4	4 marks if all Yes, 2 marks if $\geq 1/2$ Yes, 0 otherwise
Continued Nursing Education	Institution provides adequate opportunities for CEs	4	4 if yes; 0 otherwise
	Sub-Total Part 2	60	